

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 9th March, 2011 at 1.00 pm

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### MEMBERSHIP

#### Councillors

K Wakefield (Chair)	A Carter	S Golton	A Blackburn	R Finnigan*
J Blake				
P Gruen				
R Lewis				
T Murray				
A Ogilvie				
L Yeadon				
J Dowson*				

\*non voting advisory member

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on the 11<sup>th</sup> February 2011.</p> <p><b><u>DEVELOPMENT AND REGENERATION</u></b></p>	1 - 10
6	Headingley;		<p><b>THE CARDIGAN CENTRE</b></p> <p>The Chief Asset Management Officer submitted a report outlining proposals to grant the current occupier of the Cardigan Centre a sublease for a term equivalent to the remainder of the Council's ground lease less one day at a peppercorn rent.</p>	11 - 16
7 K	City and Hunslet;	10.4(3) (Appendices A and B and Plans 1 to 3 only)	<p><b>EASTGATE QUARTER: AMENDMENT TO LEGAL DOCUMENTATION AND COMMERCIAL DEAL</b></p> <p>To consider the report of the Acting Director of City Development providing an update on the project and seeking approvals to enter into deeds of variation in respect to the CPO Indemnity Agreement and the Development Agreement which are currently in place to facilitate the Eastgate redevelopment project.</p> <p>Appendices A and B, together with Plans 1 to 3 are designated as exempt under Access to Information Procedure Rule 10.4(3).</p>	17 - 44

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8 K		10.4(5) (Appendix 2 only)	<p><b>FUTURE OPTIONS FOR ARCHITECTURAL DESIGN SERVICES</b></p> <p>To consider the report of the Acting Director of City Development summarising the options available to replace the Council's internal design service and seeking in principle approval to transfer the service into a joint venture arrangement with Norfolk Property Services, subject to detailed consideration and a further report to Executive Board in July.</p> <p>Appendix 2 to the report is designated as exempt under Access to Information Procedure Rule 10.4(5).</p> <p><b><u>ENVIRONMENTAL SERVICES</u></b></p>	45 - 68
9 K			<p><b>2010 DOMESTIC ENERGY REPORT</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods presenting for approval the 2010 Domestic Energy Report.</p> <p><b><u>NEIGHBOURHOODS AND HOUSING</u></b></p>	69 - 72
10 K	Beeston and Holbeck; City and Hunslet; Hyde Park and Woodhouse;	10.4(3) (Appendix only)	<p><b>LITTLE LONDON AND BEESTON HILL AND HOLBECK PFI HOUSING PROJECT - FINAL BUSINESS CASE AND CONTRACT AWARD</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods outlining the final scope of the Little London and Beeston Hill and Holbeck Housing PFI project, proposing the submission of the 'Pre-Financial Close Final Business Case' to Communities and Local Government (CLG) through the Homes and Communities Agency (HCA) and detailing the anticipated affordability position for the project.</p> <p>The appendix to this report is designated as exempt under Access to Information Procedure Rule 10.4(3)</p>	73 - 100

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11			<p><b><u>CHILDREN'S SERVICES</u></b></p> <p><b>OFSTED ANNUAL UNANNOUNCED INSPECTION OF CONTACT, REFERRAL AND ASSESSMENT ARRANGEMENTS IN CHILDREN'S SERVICES</b></p> <p>To consider the report of the Director of Children's Services providing details of the Ofsted Unannounced Inspection of Contact, Referral and Assessment Arrangements that took place during January 2011.</p>	101 - 108
12			<p><b>CHILDREN'S SERVICES IMPROVEMENT UPDATE</b></p> <p>To consider the report of the Director of Children's Services providing details of improvement and development activity in respect of children's services since the last update report in December 2010.</p>	109 - 116
13 K	Ardsley and Robin Hood; Armley; Beeston and Holbeck; Bramley and Stanningley; Calverley and Farsley; Farnley and Wortley; Headingley; Horsforth; Temple Newsam; Weetwood;		<p><b>BASIC NEED PROGRAMME FOR PRIMARY SCHOOLS 2011</b></p> <p>To consider the report of the Chief Executive of Education Leeds providing an update on the programme of approved expansions at Primary Schools in Leeds and seeking approval to incur related costs.</p>	117 - 124
14 K	Temple Newsam;		<p><b>WHITKIRK PRIMARY SCHOOL - BASIC NEED AND PHYSICAL DISABILITIES RESOURCE BASE</b></p> <p>To consider the report of the Chief Executive of Education Leeds outlining proposals to continue with the second phase of works at Whitkirk Primary School and incurring the related expenditure.</p>	125 - 130

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15			<p><b>ATTENDANCE AND EXCLUSIONS REPORT 2009/2010</b></p> <p>To consider the report of the Director of Children's Services providing analysis and review of Leeds' data with regard to levels of attendance and persistent absence, in addition to permanent and fixed term exclusions in the city, whilst also identifying key areas of activity and their impact upon rates of attendance and exclusion.</p> <p><b><u>LEISURE</u></b></p>	131 - 194
16 K	Cross Gates and Whinmoor; Harewood; Roundhay;		<p><b>LONG TERM BURIAL SUPPLY FOR NORTH EAST LEEDS: WHINMOOR GRANGE CEMETERY DESIGN AND COST REPORT AND DRAFT WHINMOOR GRANGE INFORMAL PLANNING STATEMENT</b></p> <p>To consider the report of the Acting Director of City Development providing an update on the supply of burial space within north east Leeds, the preparation of a masterplan for the Whinmoor Grange site and the outcome of feasibility works undertaken to explore the potential to deliver a 5 acre cemetery on the site of the former Elmete Caravan Park. In addition, the report seeks approval of the Draft Planning Statement for Whinmoor Grange as a basis for public consultation, whilst also seeking approval of related expenditure.</p>	195 - 232